

FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 20-A-X

Approved by the Faculty Senate
XXXXXX

BRIEF SUMMARY: This bill specifies the policy portion of the existing *Faculty Handbook* section on *University Standing Committees and Councils* (Chapter 1, Section G5).

**REVISING “UNIVERSITY STANDING COMMITTEES AND COUNCILS” TO
ESTABLISH A POLICY SECTION**

BE IT RESOLVED THAT, subject to the passage and approval of both this bill and its companion bill establishing a corresponding “procedures” section, Chapter 1, Section G5 of the *Faculty Handbook* be amended by replacing the existing content with the following “policy” section (with the companion “procedures” to follow it in the *Handbook*):

5. University Standing Committees and Councils:

Policy Section *Faculty Senate Bill 20-A-X begins here.*

A University Standing Committee or Council is a representative body formed and charged by the University President and must report to the President of the University and/or an individual designated by the University President.

The composition of the University Standing Committees and Councils generally can be divided into two categories of membership based on university affiliation and ability to vote on matters before that particular committee or council. Voting members must be full-time university employees and, as the title implies, have voting privileges. All University Standing Committee and Council members are voting members unless otherwise stated in the description of the specific committee or council. Advisory members are essential in contributing information and insight to the committee or council process. Individuals serving in an advisory capacity are not required to be full-time university employees and do not have voting privileges.

Three-year terms should be established for faculty members on University Standing Committees and Councils if appropriate and congruent with the charge of the committee or council.

The size and composition of committees and councils vary according to purpose and representation. When a committee charge has a direct impact on academic policies and procedures, the majority of that committee's composition should be faculty members. Faculty representation should be among different colleges and Kent Library, except in cases where particular expertise is required. All committee and council chairpersons file at least one report annually to the responsible administrator if appropriate.

Approved by Faculty Senate [DATE], Review by President [DATE], Approved by Board of Regents [DATE]

Action	Date
Introduced to Senate	10/14/20
Second Senate Meeting	
Faculty Senate Vote	
President's Review	
Board of Regents Approval	
Posted to Faculty Handbook	