
FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 24-A-XX

Approved by the Faculty Senate
XXXXXX

BRIEF SUMMARY: This bill revises the procedures for “Class Syllabi” from the Faculty Senate Handbook.

REVISING “CLASS SYLLABI” PROCEDURES

BE IT RESOLVED: Subject to the passage and approval of this bill the procedure portion of “Class Syllabi” in Chapter 3 of the *Faculty Handbook* will be replaced by this bill.

1 The class syllabus must contain all information, regardless of order, on the Section Specific
2 Class Syllabus Template found here my.semo.edu/pages/instructional-guidelines-forms.

3 A faculty member may choose to include additional information in the syllabus specific to the
4 course, including (but not limited to) provisions regarding use of electronic devices, expected
5 class behavior, technology needs or expectations, etc.

Action	Date
Introduced to Senate	1/31/2024
Second Senate Meeting	
Faculty Senate Vote	
President's Review	
15 Day Review	
Posted to Faculty Handbook	